

13.4.1.16 Kitchen exhaust systems—Monthly

Kitchen exhaust systems shall be inspected and subjected to a routine service on a monthly basis in accordance with Table 13.4.1.16.

**TABLE 13.4.1.16
MONTHLY ROUTINE SERVICE SCHEDULE
FIRE AND SMOKE CONTROL FEATURES OF MECHANICAL SERVICES
KITCHEN EXHAUST SYSTEMS**

| Item No. | Item | Action required and pass/fail requirement | Records | | |
|----------|--------------------|--|---------|-----------|----------|
| | | | Result | Pass/Fail | Comments |
| 15.1 | Filters | CHECK grease-arresting filters for excessive grease accumulation. | | | |
| 15.2 | Hood and plenum | CHECK hood and its exhaust plenum for excessive grease accumulation. | | | |
| 15.3 | Gutters | CHECK grease gutters for excessive grease accumulation. | | | |
| 15.4 | Filter (condition) | CHECK that grease-arresting filters are secured in the correct position and undamaged. | | | |
| 15.5 | Filter (clean) | CLEAN grease-arresting filters as required (monthly, see Note). | | | |

NOTE: Owing to wide variations in usage, frequency of cleaning is subject to the assessment of the inspector or the requirements of the regulatory authority. In some cases, cleaning may need to be more frequent than monthly.

13.4.1.17 Kitchen exhaust systems—Yearly

Kitchen exhaust systems shall be inspected and subjected to a routine service on a yearly basis in accordance with Table 13.4.1.17.

**TABLE 13.4.1.17
YEARLY ROUTINE SERVICE SCHEDULE
FIRE AND SMOKE CONTROL FEATURES OF MECHANICAL SERVICES
KITCHEN EXHAUST SYSTEMS**

| Item No. | Item | Action required and pass/fail requirement | Records | | |
|----------|------------------|--|---------|-----------|----------|
| | | | Result | Pass/Fail | Comments |
| 16.1 | Monthly service | COMPLETE all monthly service activities as listed in Table 13.4.1.16. | | | |
| 16.2 | Hood and plenum | CLEAN hood and its exhaust plenum. | | | |
| 16.3 | Filter (replace) | CHECK for excessive leaks or damage to grease-arresting filters, and REPLACE as necessary. NOTE: Non-metallic grease filters and other special types have to be replaced at specific time intervals whether damaged or not. In these cases, follow manufacturer's instructions. | | | |
| 16.4 | Duct | CHECK duct for accumulated grease and CLEAN. | | | |